

ABDOULAYE OUEDRAOGO

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LOGISTICS MANAGEMENT

Logistics Manager and United States Army Veteran holding an active Secret Clearance leveraging 5+ years of proven experience in maintaining inventory databases, coordinating reverse logistics, and assisting in supply chain demands. Adept at leading teams of 20+ in a dynamic, fast-paced environment. Possess a comprehensive background in supply chain systems and warehouse management. Managed equipment valued at over \$5M while managing risk, safety, and quality assurance for the company. Career supported by working experiences, training, and assistance in productive results in company projects.

- Warehouse | Forecast
- Purchase Ordering
- Process Improvement
- Training | Development
- Quality Assurance | Control
- Transportation | Distribution
- Policy | Procedure
- Maintenance Management
- Operational Processes

EDUCATION & CERTIFICATIONS

Bachelor of Arts | Transportation and Logistics Management | American Military University
Lean Six-Sigma | Green Belt
Lean Six-Sigma | Yellow Belt

KEY SKILLS

- **Purchase Ordering:** Enforced effective inventory management policies to maintain efficiency, productivity, and profitability for the company.
- **Equipment Maintenance:** Monitored and maintained warehouse equipment and machinery used by the company. Performed routine inspections of manufacturing equipment to help to ensure longevity.
- **Logistics Processing:** Facilitated the relationships between production and the movement of company products. Coordinated the logistical operations, tracking the process through production, consumption, storage, and disposal.

PROFESSIONAL EXPERIENCE

United States Army | Various Locations

2019 – Present

Unit Supply Specialist

Monitored the shipping and receiving of products through tracking shipments, liaising with global suppliers, coordinating warehouse activities, and reviewing contract plans and processing reports. Initiated purchases for the organization, ensuring that the products and services would assist in yielding efficiency. Stayed up to date with the latest market trends, collaborated with suppliers to negotiate prices, and developed profitable strategies.

- Provided data analysis updates and reports to management in support of tactical and strategic initiatives to enhance the quality of service exhibited by company personnel
- Ordered, received, inspected, stowed, and packaged materials and cargo, accounting for government materials, and prepared and maintained required forms, records, correspondence, reports, and files
- Maintained logistical operations within budget without compromising efficiency resulting in performing stock control and accounting procedures preparing material control and supply reports
- Conducted periodic inventories of the on-hand supplies and equipment; submit weekly reports to the instructor staff on the availability of supplies and the condition of the equipment.
- Performed daily functions including receiving, unloading, unpacking, visually inspecting, counting, segregating, and processing incoming freight into the automated supply system

Specialized Military Training:

Basic Leadership Course | Non-Commissioned Officer Academy Courses | Unit Supply Training Courses | Equal Opportunity Policy Courses | Workforce Ethics Training | DoD Cyber Awareness Training

TECHNICAL COMPETENCIES

Microsoft Office 365: Outlook, Word, Excel, PowerPoint
Google Workspace: Gmail, Calendar, Contacts, Meet & Chat
Google Drive: Docs, Sheets, Slides